

## PRIVATE VENUE HIRE OPTIONS



### OXFORD CASTLE & PRISON

Ever dreamed of having a unique and historic venue for your event? Well now you can! Oxford Castle & Prison boasts the Saxon St. George's Tower with 360° views over the city of Oxford, the 900 year old crypt, the Georgian Prison D-Wing and the Victorian Debtor's Tower. Oxford Castle & Prison can accommodate up to 100 guests. Available 7 days a week from 6.00pm. Music licence until 12.00am.



### THE CRYPT

If you're planning a more intimate event, why not look to the Crypt for your venue hire? The crypt is located beneath our Prison D-Wing and is 900 years old. The very first legends of King Arthur and Merlin the Wizard were documented here, along with the famous book *The History of the Kings of Britain* which was also written on site. For a candlelit and atmospheric drinks reception, look no further. The Crypt can accommodate up to 50 guests. Available 7 days a week from 6.00pm. Music licence until 12.00am.



### CASTLEYARD CAFE

Hire the café, situated opposite Oxford Castle & Prison, for smaller and more informal events. With a fresh and contemporary feel, the café space can be transformed into whatever you desire! The Castleyard Café can accommodate up to 30 people. Available 7 days a week from 6.30pm.



### THE KEY LEARNING CENTRE

Hire the Key Learning Centre for corporate meetings, lectures, training, tutoring, networking, educational workshops and much more. The Key Learning Centre is located below the Castleyard Café, opposite the Oxford Castle & Prison attraction. The room features free Wi-Fi, a ceiling mounted projector, flip chart, toilets, natural lighting and is fully accessible. Please see the conference section for catering options.

## PRIVATE VENUE HIRE PRICES



### VENUE OPTIONS

Oxford Castle & Prison <i>(inclusive of one security guard)</i>	<b>£295ph</b> before midnight, <b>£320ph</b> after
Crypt <i>(inclusive of one security guard)</i>	<b>£135ph</b>
Castleyard Café	<b>£45ph</b>
The Key Learning Centre	<b>£45ph</b> from 9.30am-5.30pm / <b>£55ph</b> before 9.30am/after 5.30pm

### CATERING OPTIONS

Canapés	From <b>£13pp</b>
Hot Finger Buffet	From <b>£18pp</b>
Hog Roast	Pricing on request

### DRINKS

Wine (red or white)	<b>£15</b> per bottle
Prosecco	<b>£19</b> per bottle
Beer	<b>£3.50</b> per bottle

### CORKAGE

Wine (red or white)	<b>£7</b> per bottle
Beer	<b>£1.50</b> per bottle
Prosecco / Sparkling Wine	<b>£10</b> per bottle
Spirits	<b>£12</b> per bottle

### OTHER OPTIONS

DJ	<b>£250</b> for 2x hours, including speakers and lights
Cocktail Bar	<b>£500</b> minimum spend

## ENTERTAINMENT OPTIONS



### JAILBREAK ESCAPE ROOM

Do you have what it takes to break out from our prison?

Escape from your cell under the watchful eye of the Warden and use your wits to solve our myriad of puzzles, codes and clues, before your time runs out!

Our escape room is ideal for team-building events, corporate away days, or just for a bit of fun. Suitable for teams of up to 15 players, all must be aged 12+. Jailbreak lasts for one hour and is available from 7.00pm daily.

### RATES

**£295 per group (8-15 people) includes one glass of house wine per person, plus a Mugshot Photo for the group.**



### MURDER MYSTERY EVENING

A murder has taken place and it's up to you and your guests to solve it...

Collecting clues and interrogating inmates will require co-operation, thought and creativity. Guests will need to choose their allies carefully, as traps and tricks are more common than the truth amongst criminals!

Suitable for teams between 15-50 players. Murder Mystery evenings last for 2 hours and are available from 7.00pm daily. Not suitable for under 15's.

### RATES

**£ 37.50 per person, includes one glass of house wine.**



## ENTERTAINMENT OPTIONS



### INTERACTIVE SPOOKY TOUR

Discover more of the sinister side of the castle and prison by learning more about its residents which were held here, and by delving into the darker side of its history...

Your interactive tour will take you to the most haunted areas of the castle and prison site, including our 900 year old Saxon crypt, which is meant to be one of the most haunted places in Oxford.

What will you encounter during your tour?

Suitable for groups up to 16 people. Available from 6.00pm daily.

### RATES

**£18 per person**

Please read our full terms and conditions for more information.



### AFTER DARK TOUR

Led by one of our costumed character guides after hours, the rich and fascinating history of Oxford and its castle and prison will be revealed, as you...

**CLIMB** the Saxon St. George's Tower, one of the oldest buildings in Oxford, and enjoy its stunning 360° panoramic views over the historic city of Oxford

**DESCEND** deep underground into the atmospheric 900 year old crypt

**EXPLORE** the austere confines of the 18th century Debtors' Tower and Prison D-Wing

**MARVEL** at the mound of the 11th century Motte-and-Bailey castle

**EDUCATE** yourself about the modern history of in our historical Exhibition Wing

### RATES

**£13 per person**

Please read our full terms and conditions for more



## CONFERENCE HIRE

### THE KEY LEARNING CENTRE

Hire the Key Learning Centre for corporate meetings, lectures, training, tutoring, networking, educational workshops and much more.

The Key Learning Centre is located below the Castleyard Café, opposite the Oxford Castle & Prison attraction.

The room features free Wi-Fi, a ceiling mounted projector, a flip chart, toilets, natural lighting and is fully accessible. The Key Learning Centre is free for hire 7 days a week.

### ROOM STYLE AND CAPACITY

100	Standing
60	Theatre style
24	Boardroom or Cabaret style
22	'U' shape
20	Classroom style



### CATERING OPTIONS

Fancy a light lunch or a tea and coffee break?

Please see below for more details:

**Tea, Coffee and Biscuits**      **£2.95pp**

**Morning Selection**              **£5.50pp**

*Freshly baked pastries, fruit bowl, juice, tea and coffee*

**Light Lunch**                        **£7.95pp**

*A selection of sandwiches, salad, crisps and a tray bake*



## TERMS AND CONDITIONS

### BOOKING

1. Security is compulsory for all bookings that take place on the premises and is costed at £30 per hour.
2. All bookings remain provisional until a signed copy of the Event Contact has been returned and signed and the deposit has been received. This must be received no more than 7 days after your initial enquiry.
3. Once a signed copy of the Event Contract and the deposit has been received by the group bookings office, confirmation will be sent out electronically via email.
4. All provisional bookings will be released 7 days prior to the arrival date.
5. To amend your booking, please call us on 01904 261262.
6. Oxford Castle & Prison reserves the right to charge for any amendments made within the 7 day period prior to arrival.

### PAYMENT

1. A £120.00 non refundable deposit must be made for all events.
2. Security is required for all private hire of the Oxford Castle & Prison and the crypt. This is included in hire cost per hour.
3. Full payment will be required 7 days in advance of your event. Failure to pay our outstanding balance will result in us releasing your booking.
4. Payment by credit card should be made by calling the bookings office on 1904 261262. All cancellations made before the 7 day deadline will receive a full refund, less the deposit. Oxford Castle & Prison retains absolute discretion as to whether late cancellations will be charged. Standard fees for late cancellation are 100%.

### VISITING

1. Oxford Castle & Prison retains absolute discretion as to whether late arriving groups will be charged. Standard fees for late arrival will be 100% of the booking.
2. Groups arriving with less people than originally booked will be charged for all pre-ordered numbers.
3. All items, belongings and other property brought into the attraction by a group are at the group's own risk and Oxford Castle & Prison accept no liability for any loss or damage to such property.

### ACCESS

1. The main entrance, Castleyard Café and The Key Meeting Room are all fully accessible. All floors of the Prison Wing are accessible by lift. Regrettably, due to the historic nature of the site there is restricted access to St George's Tower and the Mound. High quality audio visual links are provided to ensure that the enjoyment of your visit is assured.

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